



# LYNFORD HALL

## COUNTRY HOUSE HOTEL



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### **The Perfect Venue for your Special Day**

Congratulations on your forthcoming Wedding, and thank you for considering Lynford Hall Hotel for your Wedding Celebrations.

At Lynford Hall we believe that the planning and anticipation of your celebration should be a pleasure, and we will help to make your special day a memorable occasion, both for yourselves and your guests. Our experienced staff will be at your disposal throughout the planning stages and on the day to make sure that the most important day of your life is also the most perfect one.

Should you wish to get married here at Lynford Hall, enjoy the spectacular views of the gardens from The Sutton Room and Lyne Stephens Suite or the Upper Lounge, which are all licensed to hold Civil Wedding Ceremonies.

We would be delighted to discuss your individual wedding day requirements, or you may wish to choose one of our wedding packages, tailored to keep things simple.

To truly see all that Lynford Hall can offer you, please make an appointment to come and see us. We would be delighted to show you around the hotel and answer questions you may have.

Yours Sincerely,

Karen Powell  
Wedding Accounts Manager

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Lynford Hall Hotel  
Mundford, Nr. Thetford, Norfolk IP26 5HW  
Tel: 01842 878351 Fax: 01842 878252  
[www.lynfordhallhotel.co.uk](http://www.lynfordhallhotel.co.uk)

## Wedding Packages

All wedding packages are based on a minimum of 70 people in the Duvernay Restaurant or 120 in the Lyne Stephens Suite. We are happy to cater for smaller numbers. Please ask for more details from our Wedding Co-ordinator.

### Wedding Package

- One reception drink per person, choose from Pimm's, Sparkling Wine or Bucks Fizz.
- Wedding breakfast – Menu Price Bracket £29.95 (includes after dinner coffee & chocolate mints)
- 1 glass of wine per person
- Mineral Water on each table
- Cake stand and knife
- Sparkling wine for the toast
- Evening buffet
- Room Hire
- Complimentary accommodation for the Bride & Groom on the night of your wedding
- Special Accommodation Rates for Guests
- Your own dedicated Wedding Co-ordinator

**2010 - £70.95 per person**

**2011 - £72.95**

**2012 - £74.95**

### Premium Wedding Package

- One reception drink per person, choose from Pimms, Champagne or Bucks Fizz.
- Canapés on arrival (based on one per person)
- Wedding breakfast – Menu Price Bracket £31.95 (includes after dinner coffee & chocolate mints)
- Half a bottle of house wine per person
- Mineral Water on each table
- Cake stand and knife
- Champagne for the toast
- Evening buffet
- Room Hire
- Complimentary accommodation for the Bride & Groom on the night of your wedding
- Special Accommodation rates for Guests
- Your own dedicated Wedding Co-ordinator
- Toastmaster

**2010 - £83.95 per person**

**2011 - £85.95**

**2012 - £87.95**

Please contact us regarding special rates for Weddings taking place out of peak season.

## Wedding Menus

### Starters

Oven roasted tomato and red pepper soup (v+g)	£5.95
Cream of seasonal Vegetable soup (v+g)	£5.25
Cream of Chicken & wild mushroom soup (g)	£5.95
Rosette of melon with kiwi fruit and blackcurrant sorbet (v+g)	£5.95
Prawns Marie Rose with Smoked Salmon and Grapes (g)	£7.95
Caesar Salad with Smoked Chicken and Orange segments (g)	£7.95
Lynford Hall Chicken Liver & Mushroom Pâté with red onion marmalade and toasted Ciabatta (g)	£6.95
Capri salad of Buffalo mozzarella and beef tomatoes, & olives on mixed leaves with balsamic reduction and basil oil (v+g)	£6.25
Paupiette of smoked salmon and smoked fish terrine on mixed leaves dressed with horseradish cream (g)	£8.95
A warm Tiân of Smoked Black Pudding and Goat's Cheese garnished with Smoked Bacon served with balsamic reduction	£7.25

v = Vegetarian

G = Gluten free

### Main Courses

Lamb Shank slowly braised with vegetables, redcurrants and mint in a rich port stock served on a quenelle of herb mash (g)	£18.50
Roast Sirloin of Beef on a potato fondant with Yorkshire pudding and a rich beef stock gravy (g)	£19.95
Supreme of chicken with sun-dried tomato and mozzarella, served on a potato fondant with wild mushroom sauce (g)	£14.95
Oven roasted tenderloin of pork with prunes served on herb mash with a wholegrain mustard cream sauce (g)	£16.95
Fillet steak with a choice of sauce - choose <b>one</b> from three peppercorn , wild mushroom, or shallot and red wine (g)	£23.95
Breast of Gressingham duck carved onto herb mash with caramelised orange segments and accompanied by a port and brandy reduction (g)	£18.95
Roast breast of Turkey with chipolata and bacon roll, sage & onion stuffing and a pan reduction gravy	£14.95
A trio of pork & leek sausages on herb mash with caramelised onion & cider gravy	£15.95
Sweet chilli glazed salmon served with a olive and red pepper salad and paprika roasted baby potatoes (g)	£15.95
Baked sea bass filled with spring onions and ginger served on lemon mash with a mustard beurre blanc (g)	£17.95
Baked pepper filled with Mediterranean vegetables and brie, served with mixed leaf salad and basil oil (v+g)	£12.95
Warm wild mushroom & parmesan roulade served with balsamic leaves and tomato and red onion salsa (v+g)	£13.95
Tiân of mushroom, tomato and goat's cheese drizzled with balsamic reduction and served with a baby salad (v+g)	£12.95
Wild mushroom risotto with parmesan crisps (v+g)	£12.95

**Desserts**

White Chocolate Cheesecake with Raspberries	£4.95
Vanilla Crème Brûlée with Shortbread (v+g – no shortbread)	£4.95
Lemon Posset Pot with Cream (v+g)	£4.95
Apple & Cinnamon Pie with Quennelled Cream (v)	£4.95
Dark Chocolate and Orange Torte with Mango Coulis (v)	£5.25
Fruits of the Forest Meringue Nest with Cream and Coulis (v+g)	£4.95
Sticky Toffee Pudding with Sauce Anglaise (v)	£4.95
Dark Chocolate Sponge with Chocolate Sauce (v)	£4.95
Chantilly Profiteroles with Chocolate Sauce (v)	£5.25
A selection of English & Continental Cheese with Water Biscuits (v)	£6.25

If you would like to come and have a Wedding Meal Trial to decide on your choices for the day then please let us know and we can arrange this for you.

## **BUFFET MENUS**

### **House Buffet**

A selection of filled soft rolls +  
Honey roasted cocktail sausages  
Cheese & Jalapeno filled Potato Shells \*+  
Goat's cheese, spinach & red onion tart +  
Smoked Salmon Canapé Selection \*  
Savoury Cocktail Muffins  
Thai Vegetable Spring Rolls with plum sauce +

£12.75 per person (minimum price)

\* = Gluten free

+ = Vegetarian

### **Buffet Selector**

#### **Finger Buffet items**

A selection of filled soft rolls +	£2.60
Honey roasted cocktail sausages	£1.55
Goat's cheese, spinach & red onion tart +	£3.35
Smoked Salmon Canapé Selection *	£1.80
Savoury Cocktail Muffins	£1.35
Thai Vegetable Spring Rolls with plum sauce +	£1.25
Breaded Jalapenos filled with Cream Cheese +	£1.75
Chicken Tikka Naan bread Pizza	£1.35
Potato Shells - filled with Cheese & Bacon * or Cheese & Jalapenos +*	£1.60
Thai Crab Cakes with Sweet Chilli Sauce	£1.50
Duck & Hoi sin Spring Rolls with Plum Sauce	£2.25
Breaded Scampi with Tartar Sauce	£2.75
Cocktail Chicken Kebabs *	£2.25
Indian hors d'oeuvres - Bahjis, Pakoras and Samosa +	£1.50
Thai Dimsum with Plum Sauce	£1.75
Lime & Coriander Salmon Goujons	£1.60
Mediterranean Vegetable Pizza +	£1.25
Tomato & Basil Quiche +	£1.25
Smoked Salmon Quiche	£1.50
Garlic & Herb Bread Slices +	£1.00
Southern Fried Chicken Goujons	£2.25
Filo wrapped prawns with sweet chilli dip	£2.25

### Hot Fork Buffet items

Jacket Potato with Butter +	£2.50
Lasagne with Garlic Bread	£5.50
Chilli Con Carnie with Poached Rice *	£5.50
Lamb Rogan Josh with Poached Rice *	£7.95
Chicken with Cashew nuts and Bean sprouts with Poached Rice *	£6.95
Beef Stroganoff with Poached Rice *	£9.95
Mixed Bean & Vegetable Chilli with Poached Rice + *	£5.95
Roast Spicy Stuffed Pepper with Tomato Salsa + *	£5.95
Wild Mushroom & Butternut Squash Risotto + *	£6.95
Poached Rice + *	£1.25

### Salad Buffet Items

Panache of Salad Leaves + *	£1.25
Tomato & Cucumber Salad + *	£1.25
Potato & Chive Salad + *	£1.25
Coleslaw + *	£1.25
Tomato & Mediterranean Vegetable Pasta Salad +	£1.25
Sliced Honey Baked Ham *	£3.75
Sliced Roast Topside of Beef *	£5.95
Prawns Marie Rose *	£7.95

### Side Orders & Accompaniments

Bacon Roll with accompanying sauces	£3.50
Hot Sausage & Mustard Baguette	£3.50
Fried Egg Roll with accompanying sauces +	£3.50
Danish Pastry +	£1.80
Chocolate Muffin +	£1.80
Jam Doughnut +	£1.40
Scone with Jam & Cream +	£1.40

## Drinks and After Dinner Coffee

We would recommend an average of two reception drinks per person on arrival.

Red/White Wine	£4.00 per glass
Sparkling Wine	£4.50 per glass
Champagne	£9.00 per glass
Kia Royal	£6.75 per glass
Mulled Wine	£4.00 per glass
Pimm's	£3.50 per glass
Bucks Fizz	£3.50 per glass
Orange / Cranberry / Apple Juice	£6.00 per jug
Mineral water (still/sparkling)	£3.00 per litre bottle
Fruit punch	£6.00 per jug
House Wine (Bottle)	£15.95
Champagne (Bottle)	From £38.00

Why not have canapés with your reception drinks for £1.95 per person, please ask your wedding co-ordinator for more details

Freshly brewed coffee & chocolate mints	£2.25 per cup
Freshly brewed coffee & petit fours	£2.50 per cup

## Children

Please be advised that children are classed as 2 to 12 years of age.

The cost of a child's meal is priced separately to the package prices. The price of the meal will be dependent on the chosen menu. For example should you choose Menu B for the adults, this is individually priced at £31.95 (for the current year), and the cost of this for a child would be half of this price, i.e. £15.98.

Please be advised that the cost of the child's meal does not include any beverages and these can be ordered separately.

The menu options available to children are:

- ½ portions of exactly the same as the adult menu choice
- Chicken goujons or sausages with chips & side salad, followed by ice-cream

**\*\*alternative meals can be provided, please ask for more details\*\***

With regards to the evening buffet, the packages do not cater for the children and are only based on the number of adults catered for, should you wish to cater for the children then please add this onto your final numbers.

High chairs are available on request.

## WEDDING BOOKING REQUEST FORM

Please complete this form and return it with your deposit of £1000 to:  
Unique Venues Ltd, Lynford Hall Hotel, Mundford, Thetford, Norfolk. IP26 5HW (Telephone: 01842 878351 / Fax: 01842 878252)

DATE OF WEDDING: \_\_\_\_\_  
NAME OF BRIDE: \_\_\_\_\_ NAME OF GROOM \_\_\_\_\_  
MAIN CONTACT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_ POST CODE: \_\_\_\_\_  
TELEPHONE HOME: \_\_\_\_\_ WORK: \_\_\_\_\_  
MOBILE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

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### CIVIL WEDDING CEREMONY *(If not required then please cross through this section)*

Please circle the room you require for your ceremony to be held in:

THE LYNE STEPHENS SUITE      THE SUTTON ROOM      THE UPPER LOUNGE (please circle appropriate room)

Ceremony Time: \_\_\_\_\_

### **WEDDING BREAKFAST / EVENING RECEPTION**

Please circle the room you require and the expected number of guests

	Wedding breakfast	Evening reception
LYNE STEPHENS SUITE	_____	_____
DUVERNAY RESTAURANT	_____	_____
SUTTON ROOM	_____	_____

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### **WEDDING PACKAGE**

Standard £.....                      Premium £.....                      Other £.....

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BAR EXTENSION UNTIL 12.30PM REQUIRED YES / NO *(If not selected the bar & music would end at 12midnight)*

**\*\*PLEASE INFORM YOUR ENTERTAINMENT ORGANISER THAT DUE TO THE SENSITIVITY OF OUR FIRE ALARMS SMOKE / BUBBLE MACHINES CANNOT BE USED\*\***

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### **SOLE VENUE HIRE:**                      *(If not required then please cross through this section)*

*(See terms & conditions for details)*

Yes we would like to book Sole Venue hire and ensure there is no other members of the general public on the grounds of Lynford Hall on our Wedding Day

SIGNED.....                      PRINTED.....

*(Please be advised that should you sign this section, you are unable to remove this option at a later date and the charge will still apply)*

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**Please sign below. Your attention is drawn to the Wedding Terms and Conditions overleaf and in particular to clauses in respect of minimum numbers, venue hire charges and grievances.**

**We confirm that we have read and agree to the Wedding Terms and Conditions set out overleaf"**

SIGNED.....	DATE.....
(Groom)	DATE OF EVENT.....
PRINTED.....	
(Groom)	
SIGNED.....	
(Bride)	
PRINTED.....	
(Bride)	

# Lynford Hall Hotel - Wedding Terms & Conditions

## Civil Wedding Ceremony

Lynford Hall Hotel holds a licence for civil ceremonies.

If you wish to hold your Civil Wedding Ceremony at Lynford Hall the following room charges will apply:

The Sutton Room - £500.00

The Lyne Stephens Suite - £750.00

The Upper Lounge - £350.00

Fees for the conducting of the marriage ceremony, are payable directly to the Registrar.

## Reception Rooms

The Lyne Stephens Suite – A minimum number of 120 guests is required for this room – Full price will apply for anything less than these numbers

The Duvernay Restaurant – A minimum number of 70 guests is required for this room – Full price will apply for anything less than these numbers

## Room Hire

The room hire for the Duvernay Restaurant & The Lyne Stephens Suite is detailed below

	Jan-April & Nov	May-Oct & Dec
Sunday- Friday	£250.00	£500.00
Saturday	£350.00	£750.00

## Sole Venue Hire

Make a one off charge for the hire of the country house and grounds as shown below. The venue charge entitles you and your guests to sole use of the hotel and includes the services of our resident toastmaster & the relevant discount off each room for your guests when booking accommodation at the Hotel. Room Hire Charges will apply (unless inclusive within your selected package).

Sole Venue Hire - £5,000.00

Please note, should you not allocate all accommodation suites in the hotel for your guests by 2 weeks prior to the wedding then a surcharge for the full price for each room unallocated will apply.

## Minimum Numbers

The hotel requires you to cater for the minimum numbers stated above for the wedding breakfast and to cater for 100% of your total guests with an evening buffet. Children under 12 dining from the adult menu will be charged at 50% of the adult cost. Alternatively they may choose from our children's menu. Should numbers fall below the minimum required the full price per person cover charge will be applied

## Sunday - Thursday Weddings

20% discount is given on all published rates for weddings held on a Sunday to Thursday where you meet the minimum numbers of guest required for the wedding breakfast. This discount excludes Bank Holiday Weekends. Sole Occupancy rate remains at full rate.

## Evening Buffet

Should you decide not to have an evening buffet a room hire charge of up to £500.00 will apply. Your evening buffet must cater for 100% of the total guests, should you cater for less than this number then a room hire supplement will apply.

## Grievances

If at any time there is any dispute or claim, or [the customers (or either one of them)] have any grievance with Lynford Hall Hotel, arising out of or in connection with the agreement or its subject matter, the customers jointly and severally undertake to Lynford Hall Hotel that no announcement or other publicity whatsoever (including, but not limited to, any defamatory or harmful statements) will be made by, or on behalf of, the customers, directly or indirectly, in connection with the dispute, claim or grievance, without the prior express consent in writing of Lynford Hall Hotel.

The customers jointly and severally undertake to Lynford Hall Hotel that the customers will not, and will procure that no other person, at any time make(s) any, defamatory or harmful, statement or announcement or publicity about or, directly or indirectly, in connection with Lynford Hall Hotel, this includes all financial information in respect to the booking.

The customers shall, on a joint and several basis, indemnify, and keep indemnified, Lynford Hall Hotel against all liabilities, costs, expenses, damages and losses (including any direct, indirect or consequential loss, loss of profit, loss of reputation and all interest, penalties and legal and other professional costs and expenses) suffered or incurred by Lynford Hall Hotel arising out of or in connection with any breach by the customers of the above clause.

## Deposits

The customer has 14 days to confirm in writing by signing these terms and conditions and enclosing a deposit of £1000.00. In the event that written confirmation is not received within 14 days then the date will be released. The deposit is non-refundable in the event of a cancellation.

## Final numbers & Payment

We require final numbers 8 weeks prior to the event. No refunds can be made if your numbers decline after this.

Payment of 75% of the final amount must be received eight weeks prior to the event. The balance must be received four weeks prior to the event. Should these payment terms not be adhered to Lynford Hall will be within its rights to withdraw from the event and to levy a cancellation charge. Payments made by credit card will incur a 3.5% surcharge.

## Cancellations

In the event of a cancellation, which must be made in writing to the Hotel, the following charges apply:

12 Calendar months or longer	=	£1000.00 deposit is non-refundable
6 – 12 Calendar months	=	25% of the cost of the event
3 – 6 Calendar months	=	50% of the cost of the event
3 Calendar months or under	=	100% of the cost of the event

All prices shown are for the current year and subject to review on an annual basis. All prices include VAT where applicable. Please note we cannot accept responsibility for items left unattended including: Wedding gifts, flowers, cakes and other personal possessions.

The company reserves the right to cancel any booking forthwith without any liability on its part in the event of any damage or destruction of the Hotel by fire or any other cause e.g. shortages of labour or food supplies, strikes, lockouts or industrial action or any other cause beyond the control of the company which shall prevent it from performing its obligations in connection with any booking.

The customer shall be responsible for the orderly conduct of its guests and shall ensure that its guests have regards to any regulations imposed by any competent authority and that nothing shall be done which will constitute a breach of the law. The customer shall fully compensate the company against any claims, loss or damage arising as a result of breach of this clause.

Lynford Hall Hotel Rooms (Inc VAT and Breakfast)

Room Number	Style	Description	Full Price (£)	10+ rooms booked (£)	15 + rooms booked (£)	20+ rooms booked (£)
101	twin/double	superior	£140.00	£126.00	£119.00	£112.00
102	double	superior	£140.00	£126.00	£119.00	£112.00
103	double /twin	superior	£140.00	£126.00	£119.00	£112.00
104	double	superior	£140.00	£126.00	£119.00	£112.00
105	double /twin	superior	£140.00	£126.00	£119.00	£112.00
106	twin/double	superior	£140.00	£126.00	£119.00	£112.00
107	double/twin	superior	£140.00	£126.00	£119.00	£112.00
108	twin/double	superior	£140.00	£126.00	£119.00	£112.00
109	family (up to 4)	superior	£200.00	£180.00	£170.00	£160.00
251	double/twin	superior	£140.00	£126.00	£119.00	£112.00
252	double	superior	£140.00	£126.00	£119.00	£112.00
253	double/twin	superior	£140.00	£126.00	£119.00	£112.00
254	family (up to 5)	superior	£220.00	£198.00	£187.00	£176.00
301	double	inner court	£100.00	£90.00	£85.00	£80.00
302	double	inner court	£100.00	£90.00	£85.00	£80.00
303	double	inner court	£100.00	£90.00	£85.00	£80.00
304	double	inner court	£100.00	£90.00	£85.00	£80.00
305	double	inner court	£100.00	£90.00	£85.00	£80.00
306	double	Coach House	£85.00	£76.50	£72.25	£68.00
307	double	Coach House	£85.00	£76.50	£72.25	£68.00
308	double	Coach House	£85.00	£76.50	£72.25	£68.00
309	double	Coach House	£85.00	£76.50	£72.25	£68.00
310	double	inner court	£100.00	£90.00	£85.00	£80.00
311	double	inner court	£100.00	£90.00	£85.00	£80.00
312	double	inner court	£100.00	£90.00	£85.00	£80.00
313	double	inner court	£100.00	£90.00	£85.00	£80.00
314	double	inner court	£100.00	£90.00	£85.00	£80.00
315	double	inner court	£100.00	£90.00	£85.00	£80.00
316	double	inner court	£100.00	£90.00	£85.00	£80.00
<b>SUITES</b>						
<b>Oriel</b>	double	Mansion Suite	£230.00	£207.00	£195.50	£184.00
<b>Rand</b>	double	Manson Suite	£255.00	£229.50	£216.75	£204.00
<b>James Calder</b>	double	Mansion Suite	£220.00	£198.00	£187.00	£176.00
<b>Kennedy</b>	double	Mansion Suite	£235.00	£211.50	£199.75	£188.00
<b>Sutton</b>	double	Mansion Suite	£245.00	£220.50	£208.25	£196.00
<b>Gannon</b>	family	Mansion Suite	£400.00	£360.00	£340.00	£320.00
<b>Osbaldeston</b>	double	Mansion Suite	£255.00	£229.50	£216.75	£204.00
<b>Lyne Stevens</b>	double	Mansion Double	£160.00	£144.00	£136.00	£128.00
<b>Montague</b>	double	Mansion Double	£160.00	£144.00	£136.00	£128.00